

107. Disposal of all sizes or ampules of vaccines which are time expired. Such time expired vaccines should be destroyed in the presence of the Director or Additional Director and necessary certificate should be recorded by them and the cost of the same should be written off by the Head of the Department.
108. Sanction expenditure on contingencies purchase of store including medicines, instruments applicants and apparatus. The purchase should be made by duly observing the rules of Government instructions governing purchases of such stores —
- (A) There should be availability funds and adquate budget provision for making such purchase.
- (B) (i) The Health Department will Constitute a Purchase Board, with D.H.S. as Chairman where representative of the Director of Industries, Director of Accounts & Treasuries, Administrative Department and a Medical expert from G.M.C. (in the rank of professor in Medicine) are represented as member in addition to other members as may be included by the Health (F.W.) Department. Rates, quality, quantity, type of medicines and other stores to be purchased during the year are to be approved in this purchase Board. The pruchase Board will also indicate the break up of monthly purchases to be made.
- (ii) Health Department will take periodical review of sanction orders issued as per this delegation and will take suitable action, whenever necessary.
- (C) (i) The first preference should be given to Local manufacturers of the State of Assam within limit of price preference prescribed by Government from time to time.
- (ii) The second preference should be given to Drugs and Pharmaceutical Ltd. (A Govt. of India undertaking) for Drugs formulations manufactured by the Company and direct indent for supply at special price and other special discount will be made by the Joint District, Health Services, Superintendents of Medical Collèges Hospitals/ L.G.B.T.B. Chest Hospital and Mental Hospital, Tezpur, without calling for competitive quotations.
- (iii) If medicines/Stores are not available with I.D.B.L. and other local manufactures within price preference, orders should be placed with the Government Medical Stores of the Government of India.
- (D) If Medicines are not available from local manufactures or at the M.S.D, then purchase should be made from other dealers duly approved by the purchase Board from time to time.
- (E) The purchase may be made only of such items of Stores as approved by the Director of Health Services from time to time, and also as approved in the purchase board.
- (F) As regards the purchase of Medical Stores other than Drugs and Medicines, indent should have the prior approval of the Director of Health Services, Assam.
- (G) Copies of sanctioning orders against purchase of medicines/ Stores must be endrosed to Health Department.
- (H) The distribution of medicines and other stores by the D.H.S. Assam must be made as per approved norms to be fixed by the Health Department from time to time.
109. To accord administrative approval to plans and estimates to be carried out by the P.H.E. Department.
Provided that :—
1. The estimates are scrutinised by appropriate officers of the P.H.E. Department under administrative Control of the Department.
 2. The limits of the admissibile outlay are not exceeded.
 3. The power does not extend to acquisition of land for which sanction of revenue/ Finance will be necessary.