



GOVT. OF ASSAM,  
OFFICE OF THE DIRECTOR OF HEALTH SERVICES, ASSAM  
HENGRABARI, GUWAHATI- 36.

(E-mail- [directorhealthsassam@yahoo.co.in](mailto:directorhealthsassam@yahoo.co.in))

No. HSG/Sty/09/2022/3244

Dated Guwahati, the

C/8/ 2022.

SHORT QUOTATION NOTICE

Sealed Quotation is invited by affixing court fee stamp for Rs.8.25 from Registered/ approved firm for purchase the following Stationery & Miscellaneous items for this Directorate of Health Services, Assam. Interesting bidders are requested to submit their quotation to the undersigned on or before 16/8/2022 at 2.30 p.m. and the same will be opened on the same day at 3.30 p.m. in presence of the bidders or their authorized representatives.

Sl. No.	Items & Detailed specification	Type/Model	Quoted price
1	Computer Laserjet Toner**	88A	
2	Computer Laserjet Toner**	12A	
3	Canon Toner**	925	
4	W1004AC**	103A	
5	W1104A**	104A	
6	Azuraid Paper(14.10 kb)-	95 GSM	
7	Photostat Paper- F/S	75GSM JK	
8	Photostat Paper- A-4	75GSM JK	
9	Paka Binding Register- Best Quality	No.8	
10	Paka Binding Register- Best Quality	No.12	
11	Paka Binding Register- Best Quality	No.16	
12	Staple Machine-	24/6	
13	Staple Machine-	No-10	
14	Staple Machine Pin	24/6 & No-10	
15	Towel- Best Quality	Big/Small	
16	Liquid Phenyle- scented	750 ML	
17	Floor Cleaner Wiper-	Best Quality	
18	Toilet Brush – Best Quality	Plastic	
19	LED Bulb	9 watt	
20	LED Tube	20 watt	
21	Colin-	500 ML	
22	Toilet Soap-	100 gm	
23	Liquid Hand Wash	Dettol/Lifebuoy	
24	Coconut Broom	Best Quality	
25	Liquid Phynyle-	500 ml.	
26	Bleaching Powder-	500 gm	
27	Napthalin Ball	P/kg	
28	Harpic-	700 ml.	
29	Grass Broom-	Full size	
30	Door-Mat	15" X 33"	
31	Envelope	28 X 12cm Plain	
32	Tag Cotton	10"	
33	Paper Weight	Glass decorated	
34	File Board Best Quality	14 X 9	
35	Highlighter Pen		
36	Lock & Key- Godrej	6 Liver	
37	Door Mat - Kurlon	3" X 1.6 A	

\*\* Both Original & Comptable

The following documents should be enclosed alongwith the quotation :

- 1) GST Registration Certificate. (2) Upto-date Trade License/Registration certificate.
- 3) Upto-date Income-tax returned documents.

The undersigned reserves the right to accept or reject any quotation without assigning any reason thereof.

Director of Health Services, Assam  
Hengrabari, Guwahat-36.

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