



GOVT. OF ASSAM  
DIRECTORATE OF HEALTH SERVICES, ASSAM,  
H ENGRABARI, GUWAHATI – 36

(Email- directorhealthsassam@yahoo.co.in)

No. HSG/Sty/09/2022/ 2682

Dated Guwahati, the 17/04 /2023

SHORT QUOTATION NOTICE

Sealed Quotation is invited by affixing court fee stamp for Rs.8.25 from Registered/approved firm for purchase the following Stationery & Miscellaneous items for this Directorate of Health Services, Assam. Interesting bidders are requested to submit their quotation to the undersigned on or before 03/07/23 at 2.30 p.m. and the same will be opened on the same day at 3.30 p.m. in presence of the bidders or their authorized representatives.

Sl. No.	Items & Detailed Specification	Type/Model	Quoted price	Sl. No.	Items & Detailed Specification	Type/Model	Quoted price
1	Computer Laserjet Toner**	88A		19	LED Bulb	9 Watt	
2	Computer Laserjet Toner**	12A		20	LED Tube	20 Watt	
3	Canon Toner**	925		21	Colin	500 ml.	
4	W1004AC**	103A		22	Toilet Soap	100 gm	
5	W1104A**	104A		23	Liquid Hand Wash	Detto/ Lifebuoy	
6	Azuraid Paper(14.10 kb)	95 GSM		24	Coconut Broom	Best Quality	
7	Photostat Paper- F/S	75 GSM JK		25	Liquid Phynyle	500 ml.	
8	Photostat Paper-A-4	75 GSM JK		26	Bleaching Powder	500 gm	
9	Pakka Binding Register- Best Quality	No. 8		27	Napthalin Ball	P/kg	
10	Pakka Binding Register- Best Quality	No.12		28	Harpic	700 ml.	
11	Pakka Binding Register- Best Quality	No.16		29	Grass Broom	Full Size	
12	Staple Machine	24/6		30	Door Mat	15" X 33"	
13	Staple Machine	No-10		31	Envelope	28 X 12 cm Plain	
14	Staple Machine pin	24/6 & No-10		32	Tag Cotton	10"	
15	Towel- Best Quality	Big/Small		33	Paper Weight	Glass Decorated	
16	Liquid Phynyle-scented	750 ML		34	File Board Best Quality	14 X 9	
17	Floor Cleaner Wiper	Best Quality		35	Highlighter Pen		
18	Toilet Brush- Best Quality	Plastic		36	Lock & Key- Godrej	6 Liver	
				37	Door Mat- Kurlon	3"X 1.6 A	

\*\* Both Original & Comptable

The following documents are to be enclosed alongwith the quotation :

- 1) GST Registration Certificate (2) Up-to-date Trade License/Registration certificate
- 3) Up-to-date Income Tax returned documents.

The undersigned reserves the rights to accept or reject any quotation without assigning any reason thereof.

Director of Health Services, Assam  
Hengrabari, Guwahati-36

Dated Guwahati, the 17/04 /2023

Memo no. HSG/Sty/09/2022/ 2683 - 85

Copy to:

1. The Principal Secy. to the Govt. of Assam, Health & F.W. Deptt., Dispur.
2. Notice Board of this Directorate.
3. Website of this Directorate.

Director of Health Services, Assam  
Hengrabari, Guwahati-36

